

A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, May 17, 2017 at 12 noon

PRESENT:

Michael Avella

Alexander Boschi

Susan Cleary

Tony Esposito

Vincent McArdle

Brian Petraitis

Joseph Rabito (via phone)

Maston Sansom

Jim Sullivan

STAFF: Peter Lesser, Matthew Moross

Minutes: Tony Esposito called the meeting to order and asked for approval of the minutes of the March 2017 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Matthew Moross summarized the April financial statement noting that in the first month of the fiscal year income and expense projections were basically on target. He also reported that the audit for the 2016-17 year was being completed and that the finance committee would meet in June to review the results.

Convention Center Update: Sue Cleary reported that representatives from the Capital Center, Empire State Plaza Convention Center, the Times Union Center and The Egg were meeting regularly to discuss events that may be held in the venues of the Capital Complex.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He also reported that The Egg had received a \$2500 contribution from the Albany Wine & Dine for the Arts initiative. Sue Cleary noted that in order for The Egg to be considered as a recipient of grant funds in the future, that a commitment from the board to participate in the various events associated with the Wine & Dine festival was necessary. It was generally agreed that the board members would take a more active role in participating and encouraging colleagues to support the events as well.

Tony Esposito reported that he had asked Peter Lesser to prepare a presentation regarding upcoming events at The Egg to give the board a better understanding of the Center's programming and asked that the regular meeting be adjourned early to accommodate a presentation in the Swyer Theatre.

There being no further business, a motion was made to adjourn the regular meeting.

The board members subsequently moved to the Swyer Theatre to view the programming presentation which included a video overview of upcoming events and activities at The Egg.

A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, September 28, 2017 at 12 noon

PRESENT:

Michael Avella

Alexander Boschi

William Burgess (via telephone)

Susan Cleary

John Frederick

Vincent McArdle

Brian Petraitis

Maston Sansom

Joyce Shenker

Jim Sullivan

STAFF: Peter Lesser, Matthew Moross

Minutes: Jim Sullivan called the meeting to order and asked for approval of the minutes of the May 2017 meeting. A motion was made and seconded and the minutes were approved unanimously.

Mr. Sullivan welcomed William Burgess who was participating in his first board meeting (via telephone) since his appointment by the Minority Leader of the Senate.

Financial Report: Matthew Moross summarized the current year financial statement as well as the 2016-17 audit. Jim Sullivan noted that the Finance Committee had met with the auditors and there had been no outstanding issues to report. The committee recommended that the audit be approved by board. A motion was made and seconded and the audit was approved as submitted.

Convention Center Update: Sue Cleary reported that the Empire State Plaza Convention Center continues to work with the Albany Capital Center and Albany Convention and Visitors Bureau to identify conventions that will utilize meeting spaces in all the facilities. Two examples included the NY GovBuy event in May 2018 and a five year commitment from NYS United Teachers starting in 2019.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that the freight elevator project was progressing and other facility improvement projects were in the planning stages. Brian Petraitis asked for an update on plans for The Egg's 40th Anniversary in 2018. Mr. Lesser reported that the first event was actually planned in November 2018 as the Center had the opportunity to host Harry Belafonte for a speaking engagement. Mr. Burgess asked about marketing initiatives outside of the immediate Capital Region for the event. Mr. Lesser noted that WAMC Public Radio – which reaches much of New York State as well as neighboring New England states had been engaged as a partner, and it was expected that this would be the most effective means of reaching the target audience.

Jim Sullivan requested that the regular meeting be adjourned early to accommodate a requested tour of the facility which was guided by Operations Manager Bill Darcy.

There being no further business, a motion was made to adjourn the regular meeting.

A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, January 18, 2018 at 12 noon

PRESENT:

Susan Cleary

Tony Esposito

Jim Sullivan

Joseph Rabito (via telephone)

STAFF: Peter Lesser, Matthew Moross

Chairman's Report: Tony Esposito called the meeting to order and asked for approval of the minutes of the November 2017 meeting. A motion was made and seconded and the minutes were approved unanimously.

Mr. Esposito asked for feedback regarding The Egg's participation in the Albany Wine & Dine for the Arts Festival. Peter Lesser noted that The Egg had purchased a Corporate Table, but due to confusion at the registration area guests had difficulty being admitted to the Gala Dinner – in fact two guests were refused admittance. Mr. Esposito explained that he also had difficulty but was eventually admitted to the event.

Financial Report: Matthew Moross summarized the current year financial statement, noting that there were no major discrepancies from the year-to-date budget.

Convention Center Update: Sue Cleary reported that both the Empire State Plaza Convention Center and Albany Capital Center continued to be busy with events.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that the freight elevator project was progressing on schedule and other facility improvement projects were in the planning stages.

It was determined that the tour to view planned facility improvements would be postponed to a later date when more board members were present.

There being no further business, a motion was made to adjourn the meeting.

A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, March 15, 2018 at 12 noon

PRESENT:

Michael Avella
Susan Cleary
Tony Esposito
Vincent McArdle
Brian Petraitis
Jim Sullivan
Maston Sansom

STAFF: Peter Lesser, Matthew Moross

Chairman's Report: Tony Esposito called the meeting to order and asked for approval of the minutes of the January 2018 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Matthew Moross and Peter Lesser summarized the proposed budget for the 2018-19 fiscal year, noting that projections were made assuming a slight increase in activity over the current year in which it was expected that the Center would realize a modest operating surplus. A motion was made and seconded to accept the proposed budget as submitted. All in attendance voted in favor.

Convention Center Update: Sue Cleary reported that both the Empire State Plaza Convention Center and Albany Capital Center continued to be busy with events, although there were no new facility wide events booked since the New York State United Teachers agreed to use all facilities for a five year period beginning in 2019.

Fund Raising Update: Peter Lesser asked if the board was interested in once again submitting an application to the Albany Wine and Dine for the Arts for 2019. Based on the limited participation by the board, the cost of attending events and the problems encountered by several attendees in gaining access to the gala dinner, it was generally agreed not to proceed in 2019. A fall fund raising event to be held in conjunction with an event in one of the theatres will be pursued instead.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that the freight elevator project was completed on schedule and that the roof project would commence in the spring.

There being no further business, a motion was made to adjourn the meeting.