A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Hart Theatre Lounge on Thursday, May 17, 2018 at 12 noon.

PRESENT:
Michael Cassidy
Tony Esposito
Vincent McArdle
Joyce Shenker (via telephone)
Jim Sullivan
Maston Sansom
STAFF: Peter Lesser

Chairman's Report: Tony Esposito called the meeting to order and asked for approval of the minutes of the March 2018 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Peter Lesser summarized the financial report for April noting that as it was the first month of the 2018-19 fiscal year that budget projections were relatively close to actual income and expenses. Jim Sullivan asked for a progress report on investing available cash into long term investments with a higher interest rate. Peter Lesser explained that Matthew Moross has been researching this possibility but had not received an update on options. He will follow up and provide available options to the Finance Committee as soon as available. Mr. Lesser reported that the annual audit was scheduled to begin on May 29. Mr. Esposito asked if it may be possible for the organization to receive a financial review instead of the more costly audit. Mr. Lesser noted that this had been researched in the past and it was understood that the audit was a requirement.

Convention Center Update: Peter Lesser reported that the NYS United Teacher organization, which will be holding its annual conference in the facilities of The Egg, Empire State Plaza Convention Center and Albany Capital Center for five consecutive years beginning in 2019 had recently toured the various venues. He also reported that Michael Snyder, Director of Sales and Marketing Convention and Cultural Events for the Empire State Plaza Convention Center would be retiring in July.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that the music presentations continued to be the most well attended while building and retaining audiences for dance and family presentations was considerably more challenging. However he pointed out that The Egg was still able to maintain a moderate level of artistic diversity while remaining financially stable.

Fund Raising Update: Peter Lesser reported that the proposed fall fund raising event to be held in conjunction with an event in one of the theatres could potentially be on October 20th with a reception on the Corning Tower or elsewhere as the Hart Lounge was not available. As an alternative, he recommended holding the event on September 14th in conjunction with the “Billie & Blue Eyes” concert by John Pizzarelli and Catherine Russell with a pre-performance reception in the Hart Theatre Lounge. It was generally agreed that this would be a better choice.

There being no further business, a motion was made to adjourn the meeting.
A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, September 20 at 12 noon

PRESENT:
William Burgess (via telephone)
Susan Cleary
Tony Esposito
Vincent McArdle
Joseph Rabito (via telephone)
Maston Sansom
Joyce Shenker
Jim Sullivan
STAFF: Peter Lesser, Matthew Moross

Minutes: Tony Esposito called the meeting to order and asked for approval of the minutes of the May 2018 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Matthew Moross summarized the current year financial statement as well as the 2017-18 audit, noting that the Finance Committee had met with the auditors and there had been no outstanding issues to report. The committee recommended that the audit be approved by board. A motion was made and seconded and the audit was approved as submitted.

Mr. Moross also reported that a portion of the organization’s cash assets had been invested in three-month treasury bills to maximize interest earnings. He also noted that post-retirement health benefit package was being renegotiated to minimize long-term costs.

Convention Center Update: Sue Cleary reported that the Empire State Plaza Convention Center continues to work with the Albany Capital Center and Albany Convention and Visitors Bureau to identify conventions that will utilize meeting spaces in all the facilities. She noted that events including Empire State Society of Association Executives and the Wine and Dine for the Arts were in the planning stages.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He reported that the summer season had been busier than normal with better than expected attendance at events; however the fall season did not look as promising as dance performances and certain music performances did not garner the same support as some of the more popular music events.

He reported that the project to replace the roof on the building was currently underway. Joseph Rabito suggested that a progress report be part of the November board meeting.

Tony Esposito reported that board members Brian Petraitis and John Frederick had resigned their positions on the board of directors.

He also expressed disappointment that the fund raising dinner had been cancelled due to low attendance, noting the concert portion of the event went on as scheduled and was considered a success.

There being no further business, a motion was made to adjourn the regular meeting.
A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, November 15 at 12 noon

PRESENT:
Susan Cleary
Tony Esposito
Vincent McArdle
Maston Sansom
Jim Sullivan
STAFF: Peter Lesser, Matthew Moross

Minutes: Tony Esposito called the meeting to order and asked for approval of the minutes of the September 2018 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Matthew Moross summarized the current year financial statement noting that operating costs were a bit lower to date than budgeted.

Convention Center Update: Sue Cleary reported that the Empire State Plaza Convention Center continues to work with the Albany Capital Center and Albany Convention and Visitors Bureau to identify conventions that will utilize meeting spaces in all the facilities.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that rental activity continued to grow in both volume and diversity with a variety of organizations and concert promoters utilizing the facility. The Egg's presentations also were increasing although audience development for some of the more esoteric music and dance performances remain a challenge.

There being no further business, a motion was made to adjourn the regular meeting.
A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, March 21, 2019 at 12 noon

PRESENT:
Susan Cleary
Tony Esposito
Vincent McArdle
Jim Sullivan
Maston Sansom
STAFF: Peter Lesser

Chairman’s Report: Tony Esposito called the meeting to order and asked for approval of the minutes of the November 2018 meeting. A motion was made and seconded and the minutes were approved unanimously.

Financial Report: Peter Lesser summarized the proposed budget for the 2019-20 fiscal year, noting that projections were made assuming a slight increase in activity over the current year in which it was expected that the Center would realize a modest operating surplus. A motion was made and seconded to approve the proposed budget as submitted. All in attendance voted in favor.

Employee Manual: Peter Lesser noted that the Employee Manual had been updated to include an updated sexual harassment policy in accordance with revised New York State policy. A motion was made and seconded to accept the approve Employee Manual as revised. All in attendance voted in favor.

Executive Directors Report: Mr. Lesser distributed a printed report detailing activities and events that had taken place since the last board meeting. He noted that the roof project would resume in the spring.

There being no further business, a motion was made to adjourn the meeting.
A meeting of the Board of Directors of the Empire State Plaza Performing Arts Center Corporation was held in the Swyer Theatre on Thursday, May 20, 2019 at 12 noon

PRESENT:
Michael Avella
Susan Cleary
Tony Esposito
Vincent McArdle
Joyce Schenker
Jim Sullivan
Joseph Rabito: VIA TELEPHONE
STAFF: Peter Lesser

Chairman's Report: Tony Esposito called the meeting to order and asked for approval of the minutes of the March 2019 meeting. A motion was made and seconded and the minutes were approved unanimously.

Mr. Esposito asked for information regarding the New York Living Legacy Pete Seeger Centennial Concert and related activities and asked that Peter Lesser provide this as part of his executive director's report.

Executive Directors Report: Mr. Lesser explained that the NY Living Legacy Project included an outreach component which toured to eight locations throughout the Capital Region in the beginning of May. The culmination of the initiative was planned with a multi-artist concert on May 23. After some discussion it was generally agreed that the project offered an effective way for The Egg to elevate its presence in the community and to build audiences for performances.

Mr. Lesser summarized the printed report detailing activities and events that had taken place since the last board meeting noting that it was the center’s most active period of public programming.

June was expected to be filled with the annual slate of dance recitals and much lighter than usual summer activity was expected. He noted that the roof project had resumed and would therefore prohibit any outdoor concerts.

Financial Report: Peter Lesser summarized the April 2019 profit and loss statement noting that the modest surplus would serve as to help fund operations during the summer months when performance and rental income was expected to be limited. A motion was made and seconded to approve the financial report as submitted. All in attendance voted in favor.

Mr. Lesser also noted that the audit was expected to begin on May 28.

Tony Esposito asked for a motion to adjourn the regular meeting and to go into executive session.

There being no further business, a motion was made to adjourn the meeting.